

18<sup>th</sup> October 2012

Dear Parents

The Annual General Meeting for Parents will take place on Monday 12<sup>th</sup> November at 7.00 p.m. The Annual Report to parents is available on the school website at [www.abbeycbs.org](http://www.abbeycbs.org). Follow the link under the Parents' page.

The AGM provides you, the parents, with the opportunity to express your views and opinions and is also the forum when the Governors and myself can listen. Parents can submit written questions or comments to the school. These should be returned to me on or before Friday 9<sup>th</sup> November. I can assure you that your name will not be disclosed at the meeting. However, I must state that the school will not deal with any anonymous correspondence.

A short APTA (Abbey Parent Teacher Association) meeting will be held following the AGM for parents. This represents an ideal opportunity for parents to put themselves forward to serve on the APTA Committee. New blood and ideas are always welcome. If you are unable to attend this meeting but wish to join APTA, please submit your name to Dr. J McCavitt, Senior Teacher(jmccavitt870@c2kni.net).

I look forward to seeing you on the 12<sup>th</sup> November.

Yours sincerely,

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Mr Dermot McGovern  
Headmaster  
(Correspondent to the Board of Governors)

Encs

**ANNUAL GENERAL MEETING**

**Monday 12<sup>th</sup> November 2012**

**7.00 p.m. – 7.30 p.m.**

**AGENDA**

Prayer/Welcome

Chairman's Address

Headmaster's Address

Questions – Written and submitted in advance

Questions – From the floor

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**REPLY SLIP**

Please complete and return to the Headmaster's Office before 3.20 p.m. Friday 9<sup>th</sup> November 2012.

I/we will/will not be attending the Annual General Meeting on Monday 12<sup>th</sup> November 2012.

I/we do/do not wish to obtain a hard copy of the School's Annual Report.

*Signed:* \_\_\_\_\_

*Pupil's Name* \_\_\_\_\_

*Pupil's Class* \_\_\_\_\_